

PROPOSED 2018 BUDGET



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Board of Commissioners

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SOLICITOR
ELIZABETH A. DUPUIS

November 28, 2017

Dear Centre County Commissioners:

We are pleased to submit the Proposed 2018 County Budget for your review and consideration. This proposal represents a comprehensive analysis of previous year and projected revenues and expenditures. Based on this review, the proposed budget allocates revenues to carry out the County's mission of providing the highest quality of services, programs, and supports to the citizens of Centre County.

The Proposed 2018 Budget document was developed through a several month long intensive and collaborative review process involving all County departments and units. The 2018 proposal represents a 2.2 % increase in expenditures to fund County operations as itemized in the General and Special Revenue Funds categories, supported by a 1.7% increase in revenues. For the eighth consecutive year, the County's general millage rate will remain the same.

Following a twenty-day public review period including publication of this proposal on the County's website, adoption of the 2018 Budget will be included on the Tuesday, December 19, 2017 regularly scheduled Board of Commissioners' meeting agenda.

Respectfully submitted:


Margaret N. Gray
County Administrator


Thomas J. Martin
Director of Financial Management



2018 Budget Highlights

- Represents no increase in County real estate taxes for the eighth consecutive year. The County's General Millage (6.65 mills) and Debt Millage (1.19 mills) rates remain unchanged in the 2018 proposed budget.
- Includes revenues in General and Special Revenue Funds budget categories totaling \$64,666,055, a 1.7% increase over the 2017 Budget.
- Includes expenditures in General and Special Revenue Funds budget categories totaling a total of \$65,517,280, a 2.2% increase over the 2017 Budget.
- Maintains general fund reserves of approximately 12.9%. This percentage falls within the range recommended by the Government Finance Officers' Association (GFOA).
- Reduces 2018 debt service principal and interest payments by \$903,630 due to bond refinancing in 2017.
- Includes funding for the new Drug Court inclusive of a three year Federal grant.
- Includes continued funding of the Centre County HOPE (Heroin and Opioid and Prevention Education) initiative.
- Includes Capital funds for Courthouse renovations and a new camera system upgrade for the Centre County Correctional Facility.
- Provides Capital funds for a public safety training site.
- Provides a 2% salary increase for employees. Total salary expenditures factoring in complement changes represent a projected increase of .4% over the 2017 budget. Expenditures related to total compensation, including salaries and benefits, decreases by 3.7% as compared with the 2017 budget.

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
ALL FUNDS BUDGET SUMMARY**

BUDGET SUMMARY	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
REVENUES:			
<u>Real Estate Taxes</u>			
General Current	\$ 22,825,000	\$ 22,455,000	\$ 22,946,439
General Prior & Delinquent	480,000	358,000	460,000
Debt Service Current	3,975,000	4,018,305	4,106,008
Debt Prior & Delinquent	70,000	57,500	58,300
Total Real Estate Taxes	27,350,000	26,888,805	27,570,747
<u>General & Special Revenue Funds</u>			
Internal Charges for Services	1,841,201	1,758,904	1,871,641
Departmental Revenue	11,921,090	11,410,561	11,811,819
Grants and Payments in Lieu of Taxes	26,499,977	27,167,922	27,576,156
Total General & Special Revenue Funds Revenue	40,262,268	40,337,387	41,259,616
<u>Other Funds</u>			
Internal Charges for Services	2,574,756	2,595,162	2,613,287
Grants	1,548,039	1,420,082	1,631,930
Other	5,536,085	35,198	30,640
Total Other Fund Revenue	9,658,880	4,050,442	4,275,857
Total Revenues	77,271,148	71,276,634	73,106,220
Fund Balance January 1	7,719,097	8,860,241	9,331,649
Total Revenues and Balance Appropriation	84,990,245	80,136,875	82,437,869
EXPENDITURES:			
Total General & Special Revenue Funds Expenditures	64,103,143	62,391,334	65,517,280
Total Other Fund Expenditures	14,845,412	9,711,787	10,099,984
Total Expenditures	78,948,555	72,103,121	75,617,264
SURPLUS/(DEFICIT):			
Annual All Funds Surplus/(Deficit)	(1,677,407)	(826,487)	(2,511,044)
Other Funds Annual Surplus/(Deficit)	(1,141,532)	(1,585,540)	(1,659,819)
General & Special Revenue Funds Annual Operating Surplus/Deficit	(535,875)	759,053	(851,225)
Transfers In/out to Other Funds	(99,895)	(287,645)	(135,475)
General & Special Revenue Funds Annual Operating Surplus/(Deficit) after transfers	(635,770)	471,408	(986,700)
Projected Year-End General Fund Balance	\$ 7,083,327	\$ 9,331,649	\$ 8,344,949
Fund Balance as a Percentage of General & Special Revenue Funds Revenues	11.14%	14.78%	12.90%

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
GENERAL & SPECIAL REVENUE FUNDS-INTERNAL CHARGES FOR SERVICES
REVENUES**

DEPARTMENT	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
<u>General Fund</u>			
Commissioners	\$ 220,082	\$ 216,982	\$ 190,716
Controllers	188,633	188,633	183,705
DUI Court	26,580	26,580	35,100
Human Resources	144,467	144,467	137,340
Facilities Management	597,954	546,234	676,165
Miscellaneous	23,074	23,074	11,917
Planning	159,697	150,000	160,000
Probation	23,780	21,000	23,000
Public Defender	174,091	174,091	178,820
Records Management	18,231	18,231	19,100
Risk Management	54,370	54,370	56,673
Sheriff	25,749	25,749	30,926
Treasurer	49,493	49,493	48,179
Total	\$ 1,706,201	\$ 1,638,904	\$ 1,751,641
<u>Special Revenue Funds</u>			
Aging	5,000	5,000	5,000
MH/ID/EI	130,000	115,000	115,000
Total	\$ 135,000	\$ 120,000	\$ 120,000
Total Internal Charges	\$ 1,841,201	\$ 1,758,904	\$ 1,871,641

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
GENERAL & SPECIAL REVENUE FUNDS-REVENUES BY DEPARTMENT**

DEPARTMENT	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
General Fund			
Central Booking	\$ 308,194	\$ 303,100	\$ 295,087
Commissioners	225	770	770
Conservation District	361,741	334,845	353,819
Coroner	3,500	2,000	2,500
Court Administration	363,570	334,915	366,570
District Attorney	334,730	385,713	383,810
Drug Court	-	45,000	55,000
DUI	181,500	186,000	185,000
DUI Court	67,510	65,000	55,000
Elections	600	1,500	500
GIS	8,000	7,500	7,500
Housing & Community Development	166,507	97,975	186,305
Human Resources	200	100	100
Juvenile Probation	27,750	41,343	44,750
District Judge Bellefonte	125,690	122,100	124,500
District Judge Centre Hall	81,500	87,460	89,730
District Judge Centre Region	103,700	94,708	115,450
District Judge Philipsburg	100,759	100,759	103,000
District Judge State College	90,900	93,089	94,216
District Judge State College 2	67,100	69,300	67,700
Miscellaneous	165,880	425,880	252,380
Planning	32,500	42,300	29,000
Prison	2,526,010	1,893,651	2,307,950
Probation	875,000	937,000	895,000
Prothonotary	567,650	536,100	562,550
Public Defender	40,000	20,000	20,000
Recorder of Deeds	848,933	895,312	861,183
Register of Wills	260,728	285,158	268,518
Risk Management	15,000	30,376	31,400
Sheriff	382,145	413,781	410,368
Tax Assessment	45,400	45,400	47,400
Tax Claim	600,000	500,000	610,000
Tax Collection	1,500	800	1,000
Treasurer	85,490	87,606	87,560
Weights & Measures	70,000	63,500	68,000
Total	\$ 8,909,912	\$ 8,550,041	\$ 8,983,616
Special Revenues Funds			
Adult Services	2,876	906	906
Aging	14,000	2,500	5,500
Children & Youth	134,829	130,889	129,235
Domestic Relations	28,263	4,720	4,550
Drug & Alcohol	60,000	60,000	60,000
Emergency Communications	2,703,203	2,596,811	2,564,038
MH/ID/EI	68,007	64,694	63,974
Total	\$ 3,011,178	\$ 2,860,520	\$ 2,828,203
Total Departmental Revenue	\$ 11,921,090	\$ 11,410,561	\$ 11,811,819

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
GENERAL & SPECIAL REVENUE FUNDS-GRANTS AND PAYMENTS IN LIEU OF TAXES BY
DEPARTMENT**

DEPARTMENT	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
General Fund			
Agriculture Easement	\$ 30,000	\$ 4,830	\$ 30,000
Community Development Block Grant	868,326	457,645	852,339
Coroner	1,500	2,653	-
Court Administration	215,000	241,734	234,000
Criminal Justice Planning	87,289	96,503	-
District Attorney	316,050	316,050	316,050
Drug Court	-	11,750	160,612
DUI Court	-	2,004	3,416
Elections	38,810	38,670	38,870
Emergency Services	96,207	102,519	105,345
General	2,616,317	2,841,278	2,847,190
Housing & Community Development	20,000	35,000	-
Miscellaneous	-	29,599	-
Planning	88,294	246,419	126,570
Prison	4,000	4,000	4,000
Probation	227,905	233,120	227,805
Public Defender	38,570	38,570	38,570
Recycling Refuse Authority	50,000	118,596	50,000
Tax Assessment	39,170	39,420	39,370
Veterans Affairs	-	2,467	-
Total	\$ 4,737,438	\$ 4,862,827	\$ 5,074,137
Special Revenue Funds			
Adult Services	861,342	883,174	812,720
Children & Youth	9,068,491	9,395,978	9,612,577
Domestic Relations	837,669	807,718	862,686
Drug & Alcohol	1,118,928	1,155,000	1,106,125
MH/ID/EI	7,593,553	7,647,553	7,860,553
Office of Aging	2,282,556	2,415,672	2,247,358
Total	\$ 21,762,539	\$ 22,305,095	\$ 22,502,019
Total Grants and Payments in Lieu of Taxes	\$ 26,499,977	\$ 27,167,922	\$ 27,576,156

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
GENERAL & SPECIAL REVENUE FUNDS-EXPENDITURES BY DEPARTMENT**

DEPARTMENT	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
<u>Administrative</u>			
Commissioners	\$ 1,132,840	\$ 1,084,677	\$ 814,879
Controller	518,146	474,190	488,127
Elections	531,160	509,309	527,040
Facilities Management	1,295,395	1,079,744	1,359,201
Financial Management	-	-	265,014
GIS	182,677	179,809	183,739
Human Resources	432,656	381,923	456,904
Planning	1,017,348	1,062,312	980,040
Public Defender	1,153,780	1,117,092	1,147,271
Recorder of Deeds	568,884	659,696	615,038
Records Management	246,584	173,221	225,877
Risk Management	118,640	137,236	147,893
Tax Assessment	705,176	682,069	711,566
Tax Claim	236,197	227,039	245,343
Tax Collection	197,248	185,446	220,452
Treasurer	236,040	226,767	218,951
Total	8,572,771	8,180,530	8,607,335
<u>Judicial/Court Related</u>			
Coroner	355,366	368,382	372,751
Court Administration	1,876,387	1,847,185	1,909,404
District Attorney	1,899,686	1,621,296	1,950,315
Domestic Relations	1,278,114	1,233,859	1,240,165
District Judge Bellefonte	314,327	310,585	330,987
District Judge Centre Hall	224,421	220,025	225,840
District Judge Centre Region	357,864	340,684	360,523
District Judge Philipsburg	238,425	228,769	256,101
District Judge State College	283,959	275,698	286,882
District Judge State College 2	234,407	224,813	235,475
Prothonotary	727,529	661,506	721,980
Register of Wills	242,033	237,485	222,204
Sheriff	1,760,912	1,787,294	1,846,118
Total	9,793,430	9,357,581	9,958,745
<u>Corrections</u>			
Central Booking	308,194	303,100	295,087
Criminal Justice Planning	258,613	273,855	194,730
Drug Court	-	105,378	278,466
DUI	84,674	74,738	93,567
DUI Court	118,790	103,886	130,046
Juvenile Probation	765,006	958,593	947,988
Prison	9,488,470	8,979,130	9,472,324
Probation	2,020,178	1,927,609	1,995,239
Total	13,043,925	12,726,289	13,407,447

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
GENERAL & SPECIAL REVENUE FUNDS-EXPENDITURES BY DEPARTMENT
(CONTINUED)**

DEPARTMENT	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
<u>Protection & Inspection</u>			
Emergency Communications	3,368,644	3,184,984	3,225,946
Emergency Services	348,696	334,672	328,698
Public Safety	6,000	6,000	46,000
Public Safety Training	100,814	105,846	110,340
Weights & Measures	85,044	83,294	86,132
Total	3,909,198	3,714,796	3,797,116
<u>Public Works</u>			
Recycling Refuse Authority	50,000	118,596	50,000
Total	50,000	118,596	50,000
<u>Human Services</u>			
Adult Services Planning	855,129	991,437	964,502
Aging	2,630,550	2,673,666	2,711,682
Children & Youth	10,104,472	10,363,028	10,908,324
Drug & Alcohol	1,214,928	1,214,000	1,165,655
MH/ID/EI	8,101,560	8,137,247	8,364,527
Veterans Affairs	225,971	222,091	227,783
Total	23,132,610	23,601,469	24,342,473
<u>Conservation & Development</u>			
Agriculture Easement	97,205	79,029	99,650
Community Development Block Grant	868,326	457,645	852,339
Conservation & Development	313,694	313,694	367,774
Conservation District	632,875	576,730	623,335
Cooperative Extension	202,702	200,138	202,419
Housing & Community Development	186,507	132,975	186,305
Total	2,301,309	1,760,211	2,331,822
<u>Other</u>			
Culture and Recreation	550,232	550,232	551,874
General	2,500,000	1,940,000	2,245,000
Miscellaneous	249,668	441,630	225,468
Total	3,299,900	2,931,862	3,022,342
Total General & Special Revenue Fund Expenditures	\$ 64,103,143	\$ 62,391,334	\$ 65,517,280

COUNTY OF CENTRE
PROPOSED 2018 BUDGET
GENERAL & SPECIAL REVENUE FUNDS-EXPENDITURES BY MAJOR CATEGORY

MAJOR EXPENDITURE CATEGORY	2017 BUDGET	2018 PROPOSED
Salaries	\$ 23,574,609	\$ 23,657,743
Employee Benefits		
Social Security & Medicare	1,741,862	1,810,012
Retirement	2,122,069	1,851,557
Health Insurance	5,983,102	5,820,847
Unemployment Compensation	100,716	101,654
Workers Compensations	300,562	281,962
Subtotal	10,248,311	9,866,032
Contracted Services	21,026,237	22,763,829
Supplies/Maintenance/Training	1,558,594	1,640,777
Equipment & Software	244,288	238,759
Occupancy	608,121	607,478
Utilities	699,390	735,589
Internal Charges for Services	4,069,749	4,064,988
Other	2,073,844	1,942,085
Total	\$ 64,103,143	\$ 65,517,280

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
OTHER FUNDS BUDGET SUMMARY**

CAPITAL PROJECTS	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Total Revenues	\$ -	\$ -	\$ -
Fund Balance January 1	7,719,097	6,195,476	5,598,235
Total Revenues and Balance Appropriation	7,719,097	6,195,476	5,598,235
Prior Year Encumbrances	-	471,529	-
Expenses	-	168,500	1,762,000
Total Expenditures	5,500,000	640,029	1,762,000
Annual Operating Surplus/(Deficit)	(5,500,000)	(640,029)	(1,762,000)
Transfers In/(Out)	-	42,788	(40,000)
Projected Year-End Fund Balance	\$ 2,219,097	\$ 5,598,235	\$ 3,796,235

DEBT SERVICE	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Real Estate Taxes Current	\$ 3,975,000	\$ 4,018,305	\$ 4,106,008
Real Estate Taxes Prior & Delinquent	70,000	57,500	58,300
Total Real Estate Taxes	4,045,000	4,075,805	4,164,308
Interest Income	10,570	3,400	5,000
Total Revenues	4,055,570	4,079,205	4,169,308
Fund Balance January 1	568,839	568,839	163,986
Total Revenues and Balance Appropriation	4,624,409	4,648,044	4,333,294
Miscellaneous Expense	2,700	2,700	2,700
Principal Payment	3,395,000	3,400,000	2,680,000
Interest Payment	1,081,294	1,081,358	910,386
Total Expenditures	4,478,994	4,484,058	3,593,086
Annual Operating Surplus/(Deficit)	(423,424)	(404,853)	576,222
Projected Year-End Fund Balance	\$ 145,415	\$ 163,986	\$ 740,208

**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
OTHER FUNDS BUDGET SUMMARY
(CONTINUED)**

TRANSPORTATION	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Grant Revenue	\$ 1,355,109	\$ 1,192,182	\$ 1,432,930
Charges for Services	1,143,596	1,175,545	1,188,627
Total Revenues	2,498,705	2,367,727	2,621,557
Fund Balance January 1	1,126,284	1,126,284	955,882
Total Revenues and Balance Appropriation	3,624,989	3,494,011	3,577,439
Salaries & Benefits	1,312,500	1,263,813	1,384,820
Purchases Services & Supplies	1,206,105	837,104	873,513
Depreciation	-	480,000	515,984
Total Expenditures	2,518,605	2,580,917	2,774,317
Annual Operating Surplus/(Deficit)	(19,900)	(213,190)	(152,760)
Transfers In/(Out)	19,895	42,788	55,475
Projected Year-End Fund Balance	\$ 1,126,279	\$ 955,882	\$ 858,597

MIS	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Charges for Services	\$ 1,431,160	\$ 1,419,617	\$ 1,424,660
Total Revenues	1,431,160	1,419,617	1,424,660
Fund Balance January 1	1,938,528	1,938,528	1,702,510
Total Revenues and Balance Appropriation	3,369,688	3,358,145	3,127,170
Purchases Services & Supplies	1,576,368	1,295,635	1,167,886
Equipment and Software	463,000	170,000	216,500
Depreciation	-	190,000	230,000
Total Expenditures	2,039,368	1,655,635	1,614,386
Annual Operating Surplus/(Deficit)	(608,208)	(236,018)	(189,726)
Projected Year-End Fund Balance	\$ 1,330,320	\$ 1,702,510	\$ 1,512,784

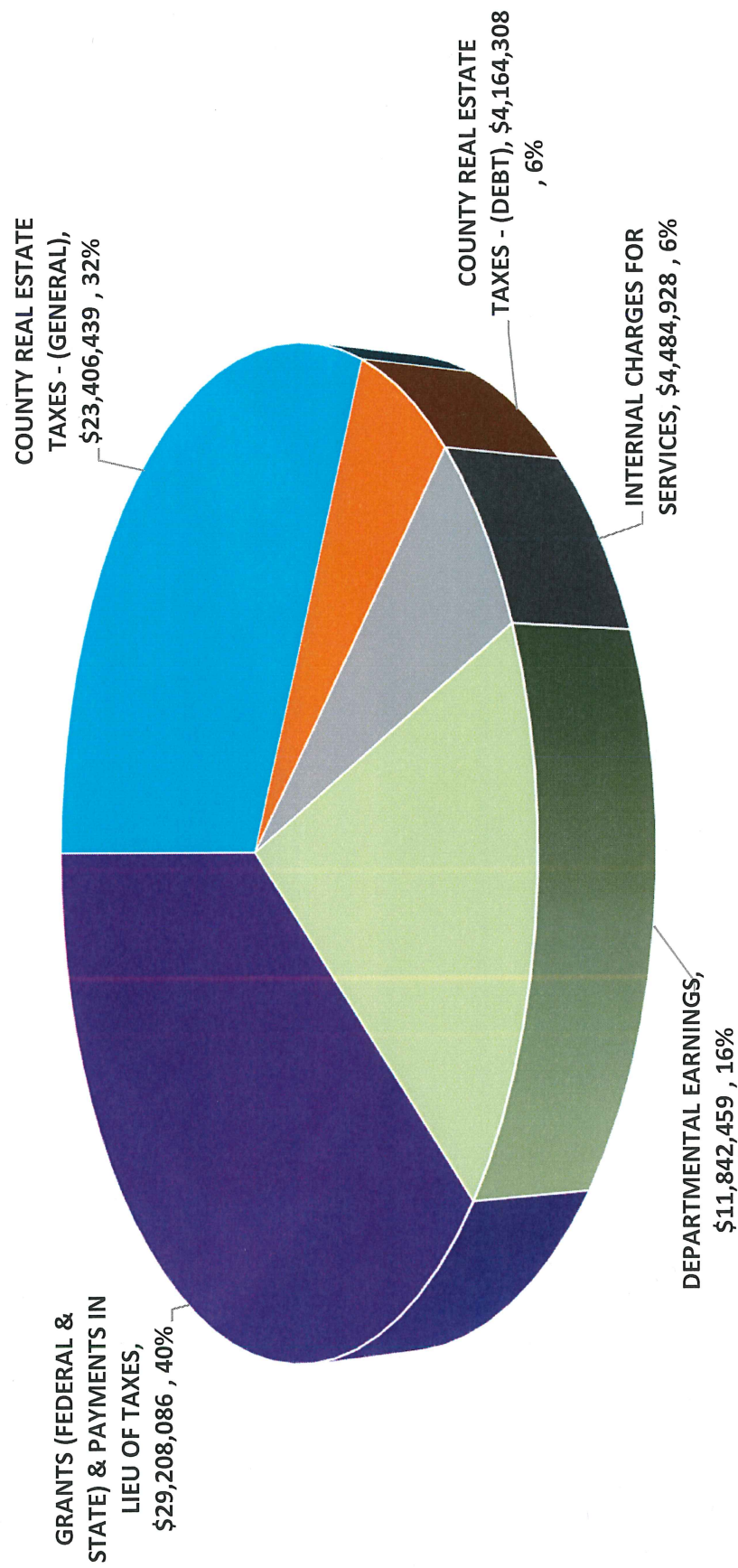
**COUNTY OF CENTRE
PROPOSED 2018 BUDGET
OTHER FUNDS BUDGET SUMMARY
(CONTINUED)**

LIQUID FUELS	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Commonwealth of Pennsylvania	\$ 187,370	\$ 222,000	\$ 193,000
Interest	1,225	1,425	1,350
Total Revenues	188,595	223,425	194,350
Fund Balance January 1	197,306	197,306	232,136
Total Revenues and Balance Appropriation	385,901	420,731	426,486
Total Expenditures	188,595	188,595	194,350
Annual Operating Surplus/(Deficit)	-	34,830	-
Projected Year-End Fund Balance	\$ 197,306	\$ 232,136	\$ 232,136

AGRICULTURAL EASEMENT PURCHASES	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Interest	\$ 10,000	\$ 15,000	\$ 10,000
Total Revenues	10,000	15,000	10,000
Fund Balance January 1	252,572	252,572	197,572
Total Revenues and Balance Appropriation	262,572	267,572	207,572
Total Expenditures	100,000	150,000	150,000
Annual Operating Surplus/(Deficit)	(90,000)	(135,000)	(140,000)
Transfers In/(Out)	80,000	80,000	80,000
Projected Year-End Fund Balance	\$ 242,572	\$ 197,572	\$ 137,572

HAZMAT	2017 BUDGET	2017 PROJECTED	2018 PROPOSED
Grant Revenue	\$ 5,560	\$ 5,900	\$ 6,000
Fee Revenue	14,250	15,333	14,250
Interest	40	40	40
Total Revenues	19,850	21,273	20,290
Fund Balance January 1	59,818	59,818	68,538
Total Revenues and Balance Appropriation	79,668	81,091	88,828
Total Expenditures	19,850	12,553	11,845
Annual Operating Surplus/(Deficit)	-	8,720	8,445
Projected Year-End Fund Balance	\$ 59,818	\$ 68,538	\$ 76,983

PROPOSED 2018 BUDGET - REVENUE (ALL FUNDS)



PROPOSED 2018 BUDGET - EXPENDITURES BY FUNCTION

